Appendix A

(Cncl = Full Council , Cab. = Cabinet , AGC = Audit and Governance Committee, DSC = Democratic Services Committee, SC = Standards Committee)

Provisions	Description	Provision in Force	Responsible Officer	Preparation Steps / Resources	Timetable
Part 3 Promoting Access to Local Government,	<ol> <li>Right to hold formal meetings on a hybrid and virtual basis, but a Policy needs to be adopted</li> <li>Provide remote attendance for members on a statutory basis</li> <li>Incorporate changes in matters such as publishing meeting agendas and dealing with matters such as publishing decisions</li> <li>A duty to encourage public participation in matters such as decision-making</li> <li>The requirement to adopt a Participation Strategy</li> <li>The requirement to adopt a Petitions Scheme</li> <li>Statutory requirement to webcast a range of meetings</li> <li>The requirement to publish Guidelines to the Constitution</li> </ol>	1, 2, 3 In Force 1 May 2021 4- 9 In Force May 2022	Head of Corporate Support	Democracy and Language Service to lead on matters involving remote attendance, participation and publishing agendas, etc.  Legal Services to lead on reviewing the Constitution and preparing Guidelines.	Reporting on 1,2,3 to DSC and Cab. June 2021 with a report to Cncl. in July with a recommendation of a Virtual Meetings Policy.  4-7 Report to Cab. October 2021.  8 DSC Report October 2021 with a request for resources to the 2022 bidding round.  9. Draft to the AGC Committee October 2022.